# NORCO COLLEGE DUAL ENROLLMENT FREQUENTLY ASKED ?'S

# 1. Who can participate?

All students starting freshman year through 12th grade at any of the following High Schools:

- All CNUSD High Schools, Jurupa Valley High School, CAVA, IQLA, and La Sierra High School

### 2. How do I apply?

Complete the Norco College admissions application through cccapply.org using your personal email address. **(Do not use your CNUSD email)** Students must create an account and apply online for the upcoming term. After submitting the application, students must wait 1–2 business days to receive the "Welcome to Norco College" email.

#### 3. How to Access MyPortal?

Wait 1-2 business days to receive your "Welcome to Norco College" email sent from admissions@norcocollege.edu (search through all folders, including junk/spam) Follow steps on Welcome email to login with temporary password.

\*Activate your RCCD student email account right away through MyPortal using your RCCD student email and password.

#### 4. How to reset MyPortal Password?

You can request to have your password reset by:

-Visiting the Admissions  $\& {\sf Records}$  office in person with a photo ID.

-Emailing Admissions@norcocollege.edu, be sure to include your college ID #, Name,

Date of Birth, and a copy of your photo ID for verification.

## 5. How do I get a registration date?

All students who have applied and received a college ID # and RCCD student email address will need to submit a Parent Approval. Parent Approvals can be accepted by:

- CNUSD Student Connect-Dual Enrollment Approval located in "Activities": Screenshot of Admin, approval for the current academic year can be emailed to Dualenrollment@norcocollege.edu
- PDF Parent Approval form signed by student, parent, and school site emailed to Dualenrollment@norcocollege.edu

#### 6. How to Access Canvas:

Visit: http://portal.rcc.edu/

- Enter your RCCD Student Email Address and password. If you are a first-time user, your default password is:
  - The first letter of your first name capitalized + first letter of your last name lowercase + the month, day, and year of your birthdate. (MMDDYY)
  - For example, Jane Doe born 7/4/2006 : Jd070406
- To reset your password email: Admissions@norcocollege.edu

#### 7. Who to contact:

- For assistance with clearing a prerequisite or creating a Semester-by-Semester Educational Plan email Dual Enrollment Counselor, Justin Frith Justin.Frith@rccd.edu
- For Assistance with applying, receiving welcome emails, or Registering/Dropping Courses contact Admissions@norcocollege.edu
- To Submit a Parent Approval Form/ParentQ email, or for questions/concerns regarding Dual Enrollment contact Dualenrollment@norcocollege.edu
  - Tyee Griffith Associate Dean of Educational Partnerships
  - Kasey Boyer Outreach Specialist



